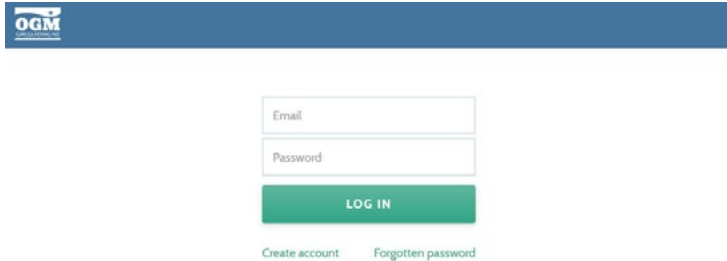


Parent Portal Login

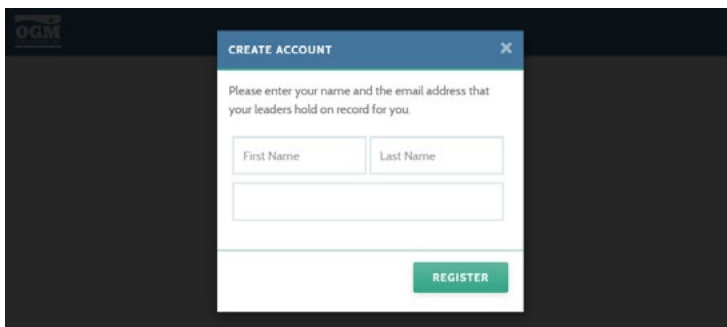
Registering for the Parent Portal

To be able to update your daughters details and view their badge progress you will need to create a login to the Parent Portal.

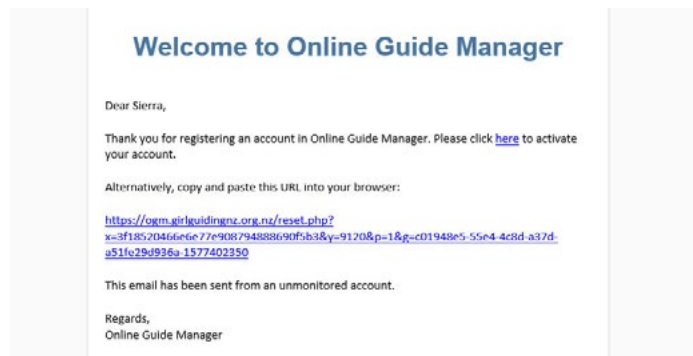
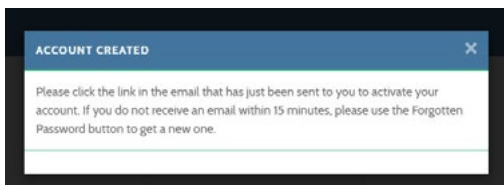
1. Click on the link in your Welcome Email, then click on create account.



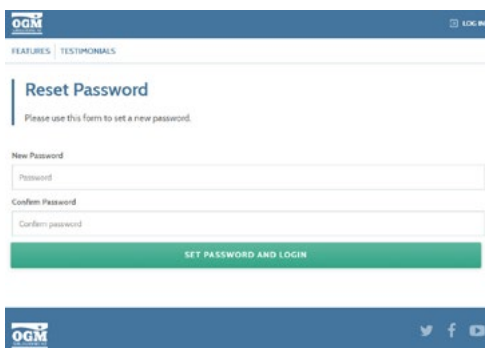
2. Enter your daughters first name, last name and the email address you signed her up with.



3. This will trigger an activation email to the email address you registered with. Click the link in the activation email.



4. Create a password for your account.



5. Type your full name and check 'I agree to the Terms & Conditions', then click continue.

The screenshot shows a 'Terms and Conditions' form within a 'My Child' portal. The form contains several paragraphs of text regarding agreement to support the daughter/charge, liability for costs, consent to participate in activities, permission for transport and medical treatment, and agreement to update personal details. At the bottom, there is a 'Full Name' input field with a red border, an 'Agreement' section with a radio button for 'I agree to the Terms & Conditions', and a 'Continue' button.

6. Please check the contact details for your daughter and update as required. It is important that your postal address is correct so your daughter receives her Pippin Pack. Please also enter an emergency contact and any Personal Information including cultural requirements, special needs, dietary requirements, medications, medical notes and conditions. This information is used when your daughter attends events and camps so it is important that it is up-to-date.

The screenshot shows the 'Personal Details' page in the 'My Child' portal. It features a navigation bar with 'Dashboard' and 'Personal Details' tabs, and a 'Help' button. A yellow notification box at the top states: 'Please make any changes needed and click the button below to confirm that the details for Sarah are correct.' Below this, there is a checked checkbox 'I confirm these details are correct'. At the bottom, there are two 'Primary Contact' entries, each with an 'Edit' button.